IT Dos and Don'ts

This is not an exhaustive list, but just some useful tips to help you

Do...

- Install, and keep up-to-date, antivirus software.
- Install all security updates for operating system and applications.
- Keep regular backups of your important files.
- Check your email regularly.
- Bring any installation disks and/or license codes that came with your computer or for applications. Without these, if your computer needs reinstalling we cannot help.
- Make use of services such as training courses offered by University IT Services.
- Report any problems with College IT facilities to the IT Department.
- Be respectful to others via social media.

Don't...

- Illegally download copyright content such as music or films. If caught, you'll face a hefty fine.
- Install any network devices such as routers, wireless access points in your room.
- Trust unexpected email attachments, even if they claim to be from people you know.
- Let others use your computer unless you know what they're doing and accept full responsibility.
- Give out your passwords to anyone else.
- Misuse the network or any College or University facility.
- Connect smart light bulbs or similar devices to the network.